

Budget Monitoring Position – July 2017

People & Business Change

OVERALL NET POSITION	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Budget (£'000)	6,232	6,232	6,321	6,321	6,321	6,321	6,321	6,321	6,321	6,321	6,321	6,321
Forecast (£'000)	6,232	6,220	6,301	6,304	6,304	6,304	6,304	6,304	6,304	6,304	6,304	6,304
Variance (£'000)	0	-12	-20	-17	-17	-17	-17	-17	-17	-17	-17	-17

Key Elements of Budget Variances:

STAFFING	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Budget (£'000)	3,543	3,543	3,543	3,543	3,543	3,543	3,543	3,543	3,543	3,543	3,543	3,543
Forecast (£'000)	3,543	3,487	3,471	3,473	3,473	3,473	3,473	3,473	3,473	3,473	3,473	3,473
Variance (£'000)	0	-56	-72	-70	-70	-70	-70	-70	-70	-70	-70	-70

DELIVERY OF MTRP SAVINGS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
MTRP Target (£'000)	357	357	357	357	357	357	357	357	357	357	357	357
Savings Realised (£'000)	357	357	357	357	357	357	357	357	357	357	357	357
Variance (£'000)	0	0	0	0	0	0	0	0	0	0	0	0
FIP Reconciliation period	APR	MAY	JUN	JUL								

AREAS OF RISK	Budget	Forecast	Variance	Status	Comment
	£'000	£'000	£'000		

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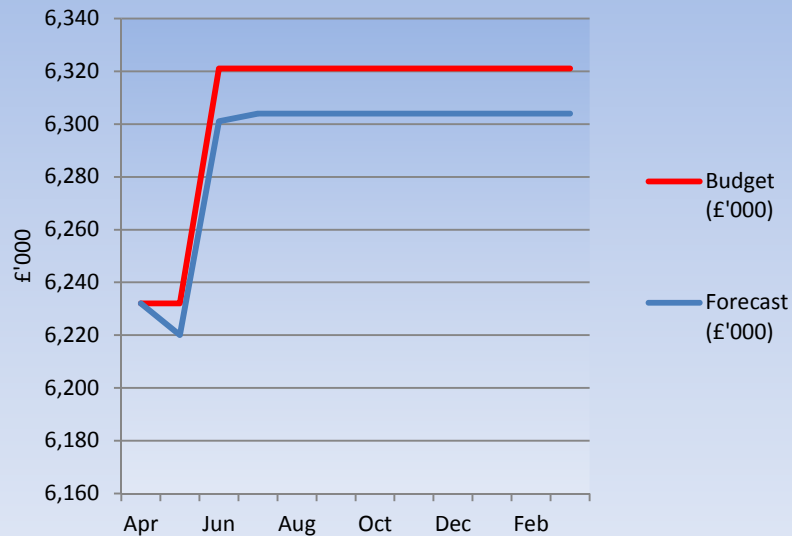
SIGNIFICANT VARIANCES	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Trade Union Duties - redundancy cost	0	11	11	11								
Cost of Clear Review	0	22	22	22								
Staff Conference	0	8	8	8								
Other	0	0	9	-3								
HR Payroll - purchase of IT equipment	0	0	0	10								
Information Governance - consultancy	0	0	0	4								
Variance (£'000)	0	41	50	52	0	0	0	0	0	0	0	0

Change since last month	Current & Emerging Risks / Opportunities (Including non delivery of MTRP savings)
	<p>Following transfer to SRS the employee pension contributions for IT staff that have transferred have increased from 19.2% to 21.2%. This equates to a pressure of £25k. This pressure has been included within the MTRP from 2018/19 but for 2017/18 this will potentially be a pressure against People & Business Change. However, the £25k is the worst case scenario and assumes a full complement of staff for the full year at top of the scale. Due to the level of vacancies it is assumed at this point that this can be managed within the savings generated therefore this has been included for information only.</p>

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2017/18 Forecast History



BMS Submission Data

% of cost centres submitted by
budget holder deadline

%

79%

Head of Service Commentary

Management actions to address position:

Key Budget Variances

Key budget variances so far this year are staffing related. Prior to agreeing the service area restructure there are a number of vacancies being held. There are also some residual budgets as a result of interim arrangement.

This underspend on staffing has been offset to a certain degree by the need to allocate £22k to Clear Review and £8k to the Staff Conference.

Non Delivery of MTRP Savings

All MTRP savings have been achieved or, in the case of BIP income generation, are on course to be achieved.

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Head of Service Commentary

Head of Service comments/ summary:

Current variances in the staff budget are as a result of the service area's interim management arrangements so this will be resolved as part of the restructure of the service to happen in the Autumn. There is an ongoing risk associated with the SRS with the increase in pension contribution. Whilst the £25k shown is a 'worse case scenario' figure an accurate amount will need to be included within the monitor from September. This will leave the service area 'on budget' for the year.

Strategic Director Commentary

Strategic Director comments: